

Introduction
to Public Administration
and Administrative Law

Patrycja Joanna Suwaj

Introduction
to Public Administration
and Administrative Law



Temida2
Białystok 2008

Reviewer: Mieczysława Zdanowicz

Advisory Board:

Leonard Etel, Marian Grzybowski, Adam Jamróz, Dariusz Kijowski, Cezary Kosikowski, Adam Lityński, Emil Pływaczewski, Stanisław Prutis, Eugeniusz Ruśkowski, Walerian Sanetra, Halina Święczkowska, Bogdan Wierzbicki

Editor-in-Chief: Jerzy Banasiuk

Cover design: Jerzy Banasiuk

Publisher: Temida 2, Faculty of Law, University of Białystok

Series Editors: Izabela Kraśnicka, Halina Sierocka

English language consultants: Katarzyna Szczerbińska–Speakman, Dorian Speakman

Copyright © 2008 by Patrycja Joanna Suwaj, Poland. All rights reserved. Printed in Poland. This publication is protected by Copyright and permission should be obtained from the publisher prior to any reproduction, sortage in a retrieval system, or transmission in any form or by any means, electronic, mechanical, photocopying, recording, or likewise.

ISBN: 987–83–89620–58–3

Temida 2

Mickiewicza 1

15–213 Białystok, POLAND

Voice: (+48) 085 7457168 • Fax: (+48) 085 7406089

E–mail: temida2@uwb.edu.pl

Website: www.temida2.pl

Table of contents

1. Public Administration: Concepts and Definitions	9
Basic Definitions	9
Introduction.....	9
1.1. Public Administration - overview, the role of PA	9
1.2. Approaches to Public Administration.....	11
1.3. What is Public Administration?.....	13
1.4. Bureaucracy	15
2. Administrative law	17
Basic Definitions	17
Introduction.....	17
2.1. Administrative law; overview.....	17
2.2. Role of Administrative Law in Governance.....	18
2.3. General description of the Polish Administrative Law System	20
2.4. Public administration vs. Administrative Law	22
Useful links	25
3. Public Management	26
Basic Definitions	26
Introduction.....	26
3.1. Public Administration and Public Management	26
3.2. Public Management as a Structure	28
3.3. Public Management as a Craft.....	28
3.4. Public Management as Institution	29

3.5. Old New Public Management.....	29
Useful links	30
4. National Models of Public Administration	31
Introduction.....	31
4.1. German Administrative Tradition.....	31
4.2.1. Federal Administration.....	32
4.2.2. Vertical Division of Powers	32
4.2.3. Local Government.....	33
4.2.4. Civil Service.....	34
4.3. UK Model of PA.....	35
4.3.1. Regional government	37
4.3.2. Local Government.....	38
4.3.3. Civil Service.....	39
4.4. US Model.....	41
4.4.1. Civil Service.....	42
4.5. French Administrative Space.....	43
4.5.1. Local Government.....	44
4.5.2 Civil Service.....	45
4.6. Polish Model.....	46
Useful links	48
5. Managing with People: Public Personnel Administration	49
Basic Definitions.....	49
Introduction.....	49
5.1. Civil Service - Characteristics	49
5.2. Civil Service in European Countries	51
5.2.1. Definition of Civil Service	52
5.2.2. Legal Regulation of Civil Service.....	53
5.2.3. Employment in Public Administration.....	53

Useful links	54
6. Principles of Public Administration and Legal Principles of Administrative Law.....	55
Introduction.....	55
6.1. Principles of Public Administration.....	57
6.2. Principles of Administrative Law	59
Useful links	60
7. Judicial Review of Administration	61
Basic Definitions	61
Useful links	62
8. Bibliography	63
9. Glossary	65
10. Quiz.....	66